

QUEENS LIBRARY
EXECUTIVE COMMITTEE
THURSDAY, MAY 24, 2018
MINUTES

A meeting of the Executive Committee was held at the Central Library, 89-11 Merrick Boulevard, Jamaica, NY 11432 on Thursday, May 24, 2018. The meeting was called to order at 6:48 PM by Chair of the Board, Judy E. Bergtraum Esq.

I. Call to Order

Judy Bergtraum, Board Chair, chaired the Executive Committee as acting chair, in Carl Koerner's absence.

| Attendee Name | Title | Status | Arrived |
|---------------------------|--------------------|---------------|----------------|
| Carl S. Koerner Esq. | Committee Chair | Excused | |
| Judy E. Bergtraum Esq. | Chair of the Board | Present | |
| Robert Santos Esq. | Board Member | Excused | |
| Michael E. Rodriguez Esq. | Board Member | Present | |
| Earl G. Simons Ed. D | Board Member | Excused | |
| Edward Sadowsky, Esq. | Board Member | Present | |
| Eli Shapiro Ed. D LCSW | Board Member | Present | |
| Lydon Sleeper O'Connell | Board Member | Present | |
| Matthew M. Gorton | Board Member | Excused | |

II. ACTION ITEMS

1. Collection Access Policy - Update (ID # 1756)

Judy Bergtraum asked Nick Buron, Chief Librarian to give a brief overview of the Collection Access Policy - Update. Mr. Buron stated that the changes reflect current practices. Once the board approves the policy, the updates will be added to the staff intranet site and addressed at the staff trainings.

Recommended Motion for Consideration by the Executive Committee:

I move that the Executive Committee recommend to the Board of Trustees the adoption of a revised Collection Access Policy as follows:

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| RESULT: | RECOMMENDED [Unanimous] |
| MOVER: | Eli Shapiro Ed. D LCSW |
| SECONDER: | Michael E. Rodriguez Esq. |
| AYES: | Bergtraum Esq., Rodriguez Esq., Sadowsky Esq., Shapiro Ed. D LCSW, O'Connell |
| EXCUSED: | Carl S. Koerner Esq., Robert Santos Esq., Earl G. Simons Ed. D, Matthew M. Gorton |

2. Public Use of the Library Computer Workstations - Update (ID # 1757)

Recommended Motion for Consideration by the Executive Committee:

I move that the Executive Committee recommend to the Board of Trustees the adoption of a revised Public use of Library Computer Workstations and Wi-Fi Network as follows:

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| RESULT: | RECOMMENDED [Unanimous] |
| MOVER: | Michael E. Rodriguez Esq. |
| SECONDER: | Eli Shapiro Ed. D LCSW |
| AYES: | Bergtraum Esq., Rodriguez Esq., Sadowsky Esq., Shapiro Ed. D LCSW, O'Connell |
| EXCUSED: | Carl S. Koerner Esq., Robert Santos Esq., Earl G. Simons Ed. D, Matthew M. Gorton |

3. 1755 : Contract Authorization – A Rosa Solutions, LLC - Consulting Services (ID # 1755)

Recommended Motion for Consideration by the Executive Committee:

I move that the Executive Committee recommend to the Board of Trustees that the President and CEO be authorized to contract with ARosa Solutions, LLC at a fee rate of \$125 per hour, on an as-needed basis, not to exceed 600 hours, for the term of July 1, 2018 - June 30, 2019.

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| RESULT: | RECOMMENDED [Unanimous] |
| MOVER: | Michael E. Rodriguez Esq. |
| SECONDER: | Eli Shapiro Ed. D LCSW |
| AYES: | Bergtraum Esq., Rodriguez Esq., Sadowsky Esq., Shapiro Ed. D LCSW, O'Connell |
| EXCUSED: | Carl S. Koerner Esq., Robert Santos Esq., Earl G. Simons Ed. D, Matthew M. Gorton |

4. REPORT ITEMS

1. Personnel Report February 2018 (ID # 1758)

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| RESULT: | PRESENTED |
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2. Personnel Report March 2018 (ID # 1700)

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| RESULT: | PRESENTED |
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3. Personnel Report April 2018 (ID # 1725)

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| RESULT: | PRESENTED |
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III. ADJOURNMENT

1. Motion to Adjourn (ID # 1745)

Recommended Motion for Consideration:

I move that the meeting be adjourned.

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| RESULT: | RECOMMENDED [Unanimous] |
| MOVER: | Michael E. Rodriguez Esq. |
| SECONDER: | Eli Shapiro Ed. D LCSW |
| AYES: | Bergtraum Esq., Rodriguez Esq., Sadowsky Esq., Shapiro Ed. D LCSW, O'Connell |
| EXCUSED: | Carl S. Koerner Esq., Robert Santos Esq., Earl G. Simons Ed. D, Matthew M. Gorton |

The meeting was closed at 6:59 PM.

Committee Chair